



# **Getting Started**


## **Search by Data Tips**

**August 2014**

[CITY OF SAN DIEGO](#)  
[DEVELOPMENT SERVICES DEPARTMENT](#)  
1222 FIRST AVE. SAN DIEGO, CA 92101-4101  
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# Introduction

There are two ways to search for information in the OpenDSD application:

 **Search by Data**

 **Search by Map**

For OpenDSD users who are interested in viewing Development Services Department (DSD) permits or Code Enforcement cases, they can search for these by data.

# ID Search

There are three ways to search for activity data:

- ▶ Project ID
- ▶ Approval ID
- ▶ Invoice ID

## Invoice

Invoice ID



THE CITY OF SAN DIEGO  
Development Services

1222 First Avenue, San Diego, CA 92101-4154

8/27/14 11:27 am

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L64A-007

Invoice Number: 566023



Status: Paid

Issued: 08/11/2014 12:03 pm Vega, Jama

Voided:

Customer:

Payment: On: 08/11/2014 12:12 pm

Payment Method Document Number

Check 1649

To: Gomez, Oscar

Refundable Party

Payer Name

Payment

\$3932.20

**\$3932.20**

Development: 242346 Devel Num 242346

Project: 383897 Project Name

PM: Vega, Jama

(619)687-5935



Project Fees:

Project ID

Fee Description

General Plan Maintenance

Mapping

Quantity

Units

1.00

Each

1.00

Each

Fee Amount

\$275.00

\$10.00

Approval Total: \$285.00

Job Total: \$285.00

Job: 749359 940 VAN NUYS ST

Approval Nbr: 13 40683 C

Combination Building Permit

Status: Created



Fee Description

Res-SDU/DUP Custom PC

Quantity

Units

4,167.00

Square Feet

Fee Amount

\$3,647.20

Approval Total: \$3,647.20

Job Total: \$3,647.20

Project Total: \$3,932.20

Invoice Total: \$3,932.20

Approval ID



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8/28/14 10:52 am

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## Approval Status Report

L64A-008

**Project ID**

### Project Information

Project Nbr: **383897**

Title:

Job Order:

Project Mgr: Vega, Jama

(619)687-5935

jvega@san Diego.gov



Scope: LA JOLLA Combination permit to construct new 2 story 5 bedroom 3 bath sdu with garage, porch & roof deck on extg foundation. RS-1-7/Brush Mgmt/Geo Haz 25-52.

### Job Information

Job:

APN: 415-102-1100

**Approval ID**

Street Address:

Thomas Brothers: 1247-H4

Parcel Owner:

### Approval Information

Approval Nbr: **13 40683**

Type: Combination Building Permit

Status: Created



Scope: Construct new 2 story 5 bedroom 3 bath sdu with garage, porch & roof deck on extg foundation.

Permit Holder:

Issued By:

**Approval ID**

Issued Date:

### Inspection Plan for Approval Nbr 13 40683

Insp	Type SubType	Status	Inspector Note	Scheduled	Performed End	Result	Tier
2467423	Combination - Foundation	Unavailable	Call (858) 581-7111 to schedule this inspection				2
2467424	Combination - Frame & Rot	Unavailable	Call (858) 581-7111 to schedule this inspection				2
2467425	Combination - Insulation	Unavailable	Call (858) 581-7111 to schedule this inspection				2
2467426	Combination - Lath & Dryw	Unavailable	Call (858) 581-7111 to schedule this inspection				2
2467427	Combination - Undergrounc	Unavailable	Call (858) 581-7111 to schedule this inspection				2
2467429	Combination - Meter Inspec	Unavailable	Call (858) 581-7111 to schedule this inspection				2
2467428	Combination - Final (3)	Unavailable	Call (858) 581-7111 to schedule this inspection				3

### Inspection Issues

Issue	Created By	Visibility	Description	Cleared by	Cleared Date	Cleared Note	Tier
172223	Garcia, Rosa	Regular					3



## Project Status Report

8/28/14 10:48 am

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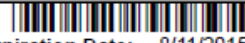
1222 First Avenue, San Diego, CA 92101-4154

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L64A-050

Project ID

### Project Information

Project Nbr: **383897** Title: Int. Order:   
Project Mgr: Vega, Jama (619)687-5935 jvega@sandiego.gov Expiration Date: 8/11/2015  
Scope: LA JOLLA Combination permit to construct new 2 story 5 bedroom 3 bath sdu with garage, porch & roof deck on extg foundation. RS-1-7/Brush Mgmt/Geo Haz 25-52.

### Customer Information

Customer	Firm	Role
Tourmaline Properties	Tourmaline Properties	Owner
Stephanie Lupton	Stephanie Lupton Design	Applicant
Stephanie Lupton	Stephanie Lupton Design	Agent
Carmen Uruchurtu	SJL	Agent
Stephanie Lupton	Stephanie Lupton Design	Point of Contact

### Review Cycle Information

Review Cycle Type/Discipline	Status	Reviewer	Last Submittal	Due	Complete
4 BDR-Structural (Submit)	In Review		08/11/14	08/26/14	
BDR-Structural	Started	Garcia, Rosa (619) 446-5088		08/26/14	
5 LDR-Eng Building Review (Submit)	In Review		08/11/14	08/26/14	
LDR-Eng Building Review	Assignment Pending			08/26/14	
6 Setup (Submit)	Reviews Complete		08/11/14		
9 LDR-Zoning (Submit)	Opened				
LDR-Zoning	Assignment Pending	Bautista, Perlita (619) 446-5114			

### Job Information

Job: Street Address: Thomas Brothers: 1247-H4  
APN: 415-102-1100 Parcel Owner:

### Job Sign Off Exception

Discipline  
BDR-Structural  
LDR-Zoning  
LDR-Eng Building Review

### Approval Information

Approval Nbr	Type	Status	Issued	Issued By	Will Expire	Cancel
13 40683	Combination Building Permit	Created				

### Project Fee

Fee Description	Qty Needed	Qty Paid	Units	Invoice Status	Note
Approval ID					

# Searching for Base Road Names

- ▶ When searching for a Base Road Name in OpenDSD that starts with a number (e.g. First Street, Second Street, Third Avenue, etc.), users need to type in the Base Road Name either in alphabetical format (First, Second, Third, etc.) or in a numerical format (1, 2, 3, etc.).



**For Base Road Name that starts with a number, type the Base Road Name either in alphabetical format or in a numerical format.**

ID Search Address Search

Street Number

Base Road Name

7325 W. Santa Fe St.  
Street # Base Road Name

ID Search Address Search

Street Number

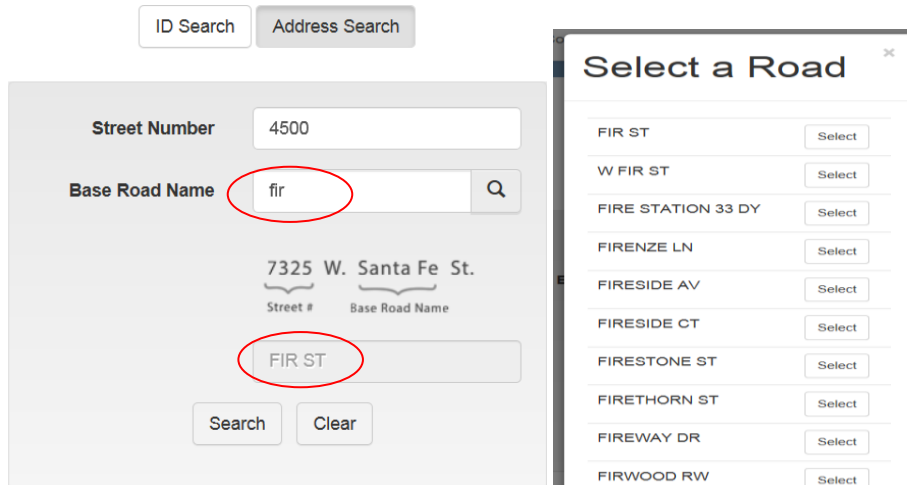
Base Road Name

7325 W. Santa Fe St.  
Street # Base Road Name

- ▶ For base road names which are longer than three characters, OpenDSD users need to type in, at least, the first three characters. If the base road name has three characters or more, OpenDSD appends a wildcard to find all roads that start with the characters which they have typed. An example of that would be when users type in the base road name Fir, OpenDSD search engine returns all the street names that start with those three characters; Fir Street, W Fir Street, Firenze Lane, Fireside Avenue, etc.

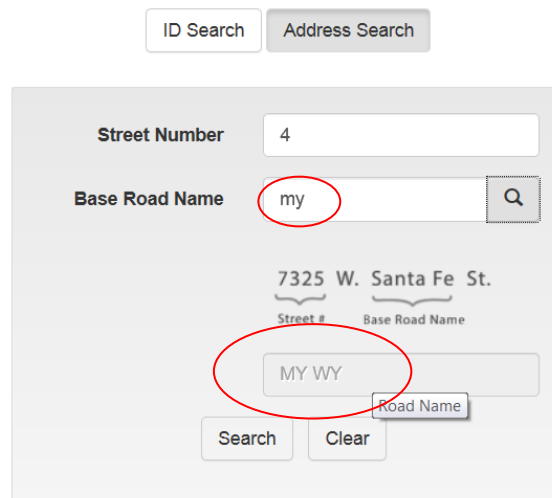


**For Base Road Names that contain three characters or more, type in the first three characters of the Base Road Name.**



The screenshot shows the OpenDSD search interface. At the top, there are two buttons: "ID Search" and "Address Search". Below them, there is a form with two input fields: "Street Number" (containing "4500") and "Base Road Name" (containing "fir"). The "Base Road Name" field is circled in red. Below the input fields, there is a preview of the address: "7325 W. Santa Fe St." with "7325" labeled as "Street #" and "W. Santa Fe St." labeled as "Base Road Name". Below the preview, there is a dropdown menu showing "FIR ST", which is also circled in red. At the bottom of the form, there are "Search" and "Clear" buttons. To the right of the form, there is a "Select a Road" modal window showing a list of roads starting with "fir": FIR ST, W FIR ST, FIRE STATION 33 DY, FIRENZE LN, FIRESIDE AV, FIRESIDE CT, FIRESTONE ST, FIRETHORN ST, FIREWAY DR, and FIRWOOD RW. Each road name has a "Select" button next to it.

- ▶ For base road names which are shorter than three characters, OpenDSD provides an exact match of base road name. Examples of base road names that are shorter than three characters are My Way and Al Court.



The screenshot shows the OpenDSD search interface. At the top, there are two buttons: "ID Search" and "Address Search". Below them, there is a form with two input fields: "Street Number" (containing "4") and "Base Road Name" (containing "my"). The "Base Road Name" field is circled in red. Below the input fields, there is a preview of the address: "7325 W. Santa Fe St." with "7325" labeled as "Street #" and "W. Santa Fe St." labeled as "Base Road Name". Below the preview, there is a dropdown menu showing "MY WY", which is also circled in red. At the bottom of the form, there are "Search" and "Clear" buttons. To the right of the form, there is a "Select a Road" modal window showing a list of roads starting with "my": MY WY. Each road name has a "Select" button next to it.



For base street names that start with Avenida, Caminata, Caminito and Camino, OpenDSD users should specify more characters in addition to Avenida, Caminata, Caminito and Camino since there are many street names in City of San Diego which start with these specific names.



**For Base Road Names that contain Avenida, Caminata, Caminito and Camino type in the second Base Road Name in addition to Avenida, Caminata, Caminito and Camino.**

Street Number

Base Road Name

7325 W. Santa Fe St.

7325

Street #

W. Santa Fe

Base Road Name

St.





When searching, OpenDSD users retrieve all the information on both sides of the block, after which they can sort by the address they are searching for if desired.

ID Search Address Search

Street Number

Base Road Name  Q

7325 W. Santa Fe St.  
Street #      Base Road Name

EL CAJON BL

Search Clear

Map Results

Sort By 

Street Address ▼  
Approval ID  
Project ID  
Street Address

⌵  
⌶

Approval ID	Approval Type	Approval Status	Street Address	Project ID	Title	Change in DU
1204664	Elec.-UG Program-City only	Issued	4820 EL CAJON BL	344292	ELECTRICAL	
709777	Fire Permit	Completed	4820 EL CAJON BL	200391	Allison McCoskey Escrow	
1204665	Elec.-UG Program-City only	Issued	4828 EL CAJON BL	344292	ELECTRICAL	
1137814	Plumbing Permit	Created	4828 EL CAJON BL	288371	Leo's Tire Shop, Garage & TI	
653365	Electrical Permit	Completed	4828 EL CAJON BL	181266	electrical permit	
1137815	Electrical Permit	Created	4828 EL CAJON BL	288371	Leo's Tire Shop, Garage & TI	
1137812	Building Permit	Created	4828 EL CAJON BL	288371	Leo's Tire Shop, Garage & TI	0
1137813	Mechanical Permit	Created	4828 EL CAJON BL	288371	Leo's Tire Shop, Garage & TI	

[www.sandiego.gov/opendsd](http://www.sandiego.gov/opendsd)

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